


यूको बैंक **UCO BANK**
AUDIT & INSPECTION DEPARTMENT
HEAD OFFICE, KOLKATA

Date: 12.09.2021

Notification for Engagement of Retired Officers/Executives of our Bank for Concurrent Audit for the Audit period 01.10.2021 to 30.09.2022 (List enclosed in Annexure – I)

**Online application portal will remain open from
13.09.2021 to 18.09.2021 (23:59:59 hrs)**

UCO Bank invites online application from **Retired Officers/Executives** of our Bank in India for engagement as Concurrent Auditors to conduct Concurrent Audit in designated identified branches in computerized environment through eTHIC package.

Retired Officers/Executives who are willing to conduct audit in computerized environment through eTHIC package have to apply for Concurrent Audit through online application portal.

Guidelines :

Sl. No	Parameters/ Attributes	Particulars/Remarks
1.	Scope of work:	Concurrent Audit of Branches in computerized environment through eTHIC package.
2.	Eligibility:	<p>Retired Officers/Executives not under cooling period (i.e. no continuous audit for last three consecutive years) are eligible for applying as per list of branches mentioned in Annexure – I. For Retired Officers/Executives already engaged with us and not under cooling and their branch is listed in Annexure – II (Branches which are not identified for 2021-22) are also eligible for applying for branches listed in Annexure – I.</p> <p>i) The Retired Officers in scale – II / III and Executives in Scale- IV/V/VI can apply for engagement (Hereafter will be termed as Applicant).</p> <p>ii) Age of the Applicant Retired Officer/ Executive on the date of application should not be more than 70 years.</p> <p>iii) Applicant should have unblemished track record and have minimum 20 years of continuous service in our Bank.</p> <p>iv) As regards to unblemished track record, the Audit & Inspection Department will seek clearance from Personnel Services Department, Head Office before final selection.</p> <p>v) Applicant should have good exposure to credit dispensation either by working in credit department of Branches and/or Administrative Offices.</p> <p>vi) Applicant should have adequate expertise and working</p>



		<p>knowledge in computerized environment and should be able to handle computers independently.</p> <p>vii) Applicant should have capability to operate Finacle system independently coupled with requisite investigative/ inspection aptitude and analytical ability.</p> <p>viii) Applicants having working experience in Inspection Department will be given preference.</p> <p>ix) The applicant should not have worked as an Officer for last 10 years in branches for which application is made.</p>
3.	Terms & Conditions:	<p>i) Initially the contract will be for a period of One Year. The contract may be renewed for subsequent years based on performance review done annually. In any case an auditor should not continue for more than 3 years consecutively.</p> <p>ii) Only online application is to be made through link provided in Banks website: www.ucobank.com under tenders/notices.</p> <p>iii) Applicant should be ready to travel to any place for Stock Inspection/ Security Inspection etc of the branch concerned.</p> <p>iv) Bank reserves the right to cancel the selection process or engagement at any time without giving prior notice to the applicants.</p> <p>v) Retired Officers/Executives should not be related to any of the present Directors of UCO Bank.</p>
4.	Remuneration:	<p>i) Remunerations to the Concurrent Auditors to be paid as per existing policy on engagement of Concurrent Auditors.</p> <p>ii) No local conveyance shall be paid at Head Quarters.</p> <p>iii) Remuneration will be subject to TDS as applicable.</p>
5.	Other General Conditions	<p>i) Short listing of Applicants for the purpose of interview will be done by a Committee of Executives as approved by MD & CEO of Bank and in his absence ED of the Bank. The decision of Committee to accept or reject any application shall be final.</p> <p>ii) The short listed applicants will appear for personal interview in person/through VC at selected centres at their own cost.</p> <p>iii) An interview Board as decided by MD & CEO will conduct interview of short listed applicants.</p> <p>iv) Selected applicants for engagement shall sign a contract as devised by bank.</p> <p>v) Post selection of applicant as Concurrent Auditors, the Retired Officers/Executives has to deposit Rs. 25,000/- (Rs. Twenty five thousand only) in the form of FDR. The same shall be refunded after satisfactory completion of his/her tenure.</p>



	<p>vi) Application is to be made Online. Retired Officers/Executives have to submit a preference of three branches from the enclosed list of branches identified for audit during the year 01.10.2021 to 30.09.2022. The online application portal will remain open from 13.09.2021 to 18.09.2021 (23:59:59 hrs)</p> <p>Vii) Please note that while filling up online application, the system will display the APPLICATION ID and PASSWORD Please note the same immediately for your future reference.</p> <p>There is no need to send the application by post /mail.</p>
--	--

Engaged Executives/Officers shall not be eligible for any other perquisites other than audit fee as below.

Sl	Range of Advance level of the Branch	Audit Fee (Rs.)
Monthly Concurrent Audit Branches/ Office:		
1.	Advance up to Rs 25 Crores	Rs.15000/-
2.	Advance above Rs 25 Crores & upto 100 Crores	Rs.18000/-

For any query on submission of online application email to hodit.conaudit@ucobank.co.in

Helpline numbers : 033-4455 7373/7967

Please furnish your Mobile No . in the query request for resolution of issue.

